**TITLE IN CROATIAN**

**TITLE IN ENGLISH**

Name Surname1, Name Surname2

 *1Institution, Address, City, Country*

*2Institution, Address, City, Country*

*E-mail correspondence*

**ABSTRACT**

These guidelines give instructions for writing complete paper for 29th Scientific and professional conference of Water and public water supply. Papers should be written in Croatian or English, up to 10 pages with the literature, on paper format A4, font Times New Roman with a single spacing (margin width 2.5 cm on both sides, letter size 11 through the whole paper, including title of the paper and chapters). The text should be justified, written from the beginning of the order without indentation of the first line of the first paragraph

The paper should include an abstract of 200 words or less. The abstract should include a general view of the topic, methodology, most important results and the conclusion. The abstract in English should be placed behind the abstract in Croatian language, marked Abstract, and after the abstract should specify the keywords in English language.

**Keywords**: After the abstract, three to five keywords should be listed on the same card.

**1. INTRODUCTION**

This file can be used as a template for preparation of the paper. The paper must include: title, name of the author, name of the organisation, full address, abstract, introduction, text with titles of chapters and sub-titles (if there are any), methods and materials, results, conclusions, acknowledgments (if there are any) and references.

**2. MATERIALS AND METHODS**

The chapters in the text are denoted by numbers, written in bold, aligned to the left, separated from the text of the previous chapter by two lines and separated from the text that follows by one line. Subheadings should be numbered 1.1 (then followed by 1.1.1, 1.1.2). All chapters should be numbered, except for the abstract, bibliography and acknowledgments (if there are any).

Use spelling and grammar control. Avoid footnotes if it is possible, otherwise they need to be numbered as an exponent[[1]](#footnote-1).

The formulas are numbered sequentially with numbers in the brackets. Define abbreviations and acronyms when you use them for the first time in the text. Do not use abbreviations in titles unless it cannot be avoided. Ensure the consistency of abbreviations throughout the text.

**3. RESULTS AND DISCUSSION**

Insert tables and illustrations into the text. Each table and illustration must be numbered. Descriptions of illustrations should be placed beneath the illustration while descriptions of tables should be placed above the table. Avoid placing illustrations or tables in the middle of the page, it is recommended to place them at the top or at the bottom of the page.

**3.1. Preparation of illustrations**

Illustrations (photographs, drawings and diagrams) should be prepared for black and white print (avoid shading and similar, because such effects decrease visibility). Mark them with numbers in the order of appearance in the text.

**4. CONCLUSSION**

Authors who do not prepare the text in accordance with the given proposals shall be requested to do so afterwards. Please name the title of the file as follows: First author Surname\_VIJV.doc. Full paper should be sent via webpage of the conference: vijv.hzjz.hr by August 25, 2025, at the latest.

**Acknowledgment**

If any acknowledgement is existing it should be stated before the references.

**REFERENCES**

References, numbered in square brackets [1] according to the order appearing in the text, must be indicated at the end of the text. Non-published papers are quoted as "not published" and those who are accepted for publication are quoted as "in the press." Make sure all references quoted in the text are given in the bibliography.

Examples of citation:

Journal paper:

[1] M. Bradford: A rapid and sensitive method for the quantitation of microgram quantities of protein utilising principle of protein-dye binding. *Anal. Biochem.* **72** (1976) 248-254

When quoting a journal name, use the abbreviated titles of the journal as defined in

Chemical Abstract Service Source Index (CASSI): http://www.cas.org/expertise/cascontent/caplus/corejournals.html

Book:

[1] J. M. Berg, J. L. Tymoczko, L. Stryer, *Biochemistry*, 5. ed., W. H. Freeman and Company, New York 2002.

Chapter in an edited book:

[1] Z. Knezović, *Prirodni toksini*, U: D. Sutlović (ur.), *Toksikologija hrane*, Redak, Split, 2011, str. 213-249.

Disertation:

[1] P. Trošelj, *Sinteza funkcionaliziranih policikličkih sustava mikrovalnom tehnikom i studij njihovih interakcija receptor-supstrat*, Prirodoslovno-matematički fakultet, Zagreb, 2012.

Web page:

[1] Swiss Institute of Bioinformatics. ExPASy Bioinformatics Resource Portal. http://sis.nlm.nih.gov/enviro.html (accessed on: 04.05.2012.).

1. Avoid placing footnotes in the referneces. [↑](#footnote-ref-1)